

## Legislative Services Agency – Computer Services Division Iowa Legislature

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## **Permanent Link Feature**

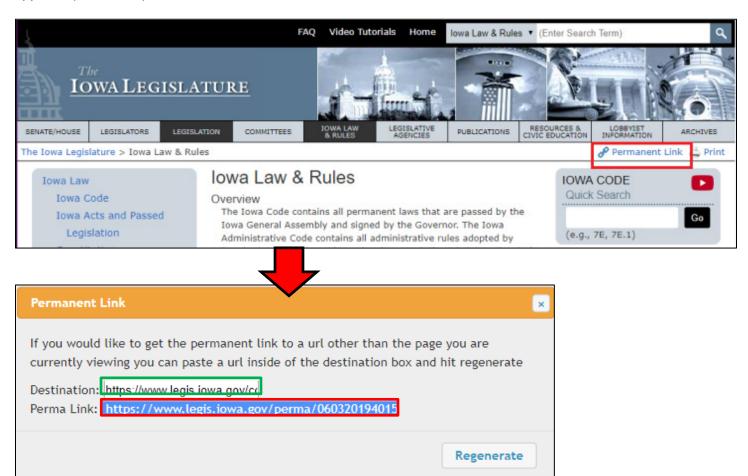
On many of the pages on our website (www.legis.iowa.gov), you will see a **Permanent Link** link in the upper right-hand corner of your screen (see below).

This link allows you to create a "permanent link" to add to documentation or a website that will never change. This means you will not need to update the link in the future if the location of the information you are linking to changes on the site.

Whenever the developers of the site change urls, we will update the links in our database so you will not have to worry about broken links in your emails or documentation in the future. The **Permanent Link** will only generate links that reside on our website.

Copy the link for which you want to create a **Permanent Link**.

Click on the **Permanent Link** link and copy the link into the **Destination** field in the pop-up window that appears (see below).



Once you have pasted the link into the **Destination** field (outlined in green above), click the **Regenerate** button.

Copy the newly generated link in the **Perma Link** field (outlined in red above) and use it in your documentation, on your website, etc.